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**Rowan High School**

part of Rowan Park School

**Post Title:** Teacher of Art and Design Technology

**Responsible to:** Headteacher

# Job Purpose:

To teach Art and Design Technology across the age and ability range of Key Stage 3, Key Stage 4 and Sixth Form as applicable. In addition, to deliver and teach additional subjects across the curriculum.

# Key Tasks:

* To use excellent subject knowledge to teach the course content to a diverse student population.
* To teach high quality and relevant lessons to be delivered in line with the schools Teaching & Learning Policy.
* To suitably differentiate lessons to meet the needs of all students.
* To ensure learning beyond the classroom through effective homework opportunities.
* To provide high levels of literacy opportunities, appropriate to the Key Stage.
* To use regular, thorough and accurate assessment that informs learners how to improve that will contribute to student progress.
* To contribute to the design and annual review of a shared curriculum.
* To contribute to the provision of extra-curricular opportunities for students across Key Stages.
* To take part in faculty meetings according to the school calendar.
* To be accountable for student outcomes and teaching & learning within your individual classes.
* To carry out regular assessment opportunities at both Key Stages in line with the departmental assessment policy and to contribute to accurate moderation of assessment.
* To ensure student progress is accurately monitored and reported on for individual class groups. This includes setting appropriate targets.
* To ensure effective communication with parents, including the reporting process and attendance at Parents Evenings.
* To review individual Key Stage 3 and GCSE/Pathways performance.
* To provide regular feedback for all students in line with the departmental policy and ensure that students act on this feedback.
* To provide formative assessment opportunities for students.
* To ensure completion of non-examination assessment, in line with the School’s Non-Examination Assessment Policy.
* To take part in observations in line with the School’s Policy.
* To be a positive role model.
* To take part in the appraisal process.
* To take part in continual professional development where appropriate.
* To attend in continual professional development sessions according to the school calendar.
* To contribute to teamwork and effective working relationships within the school.
* To work openly within the framework of best practice identified in the school safeguarding policy.
* To report any concerns regarding pupil safety or staff working practices to the designated CP officer(s).
* To support and take part in coaching/mentoring programmes to develop self and others.
* To attend meetings and professional development activities as required.
* To line manage Teaching Assistants within your class.
* To work in partnership with classroom support staff, involving them in planning and evaluation in line with the school code of conduct.
* To facilitate any transition within or outside school.
* To undertake any other task required by the Headteacher that is reasonable and possible within directed time.

**Subject Co-ordinator Responsibilities:**

* To produce and circulate basic documentation including policies and scheme of work.
* To ensure that the aims, principles and practices are based on pupils needs and regard for national guidelines.
* To monitor continuity, progression, standards and assessments in subject areas and ensure that appropriate means of moderating judgements are developed.
* To prepare an annual subject development plan including a spending plan.
* To stay abreast of current developments, maintain training and skills and to provide advice and support to help other staff maintain such standards.
* To identify school training needs.
* To ensure resources are of a high standard and sufficient for school needs.
* To consult with LA Inspectors and advisers and seek regional advice if necessary.
* To contribute to the School Improvement Plan.

**Signed (Teacher): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signed (Headteacher): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Review Date:**

This job description should be read in conjunction with the current School Teachers Pay and Conditions Document.

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|  | **Description** | **Rating** | **Evidence** |
|  | **Experience, Knowledge and Understanding** |  |  |
|  | A degree or equivalent in Art and Design Technology | Essential | Application/Certificate |
|  | Qualified Teacher Status. | Essential | Application/Certificate |
|  | Experience of working with SEN children, particularly children with autism | Desirable | Application/Interview |
|  | A deep understanding of Art and Design Technology and its teaching | Essential | Application/Lesson Ob/Interview |
|  | A confident and competent user of ICT | Essential | Application/Interview |
|  | Ability to deliver Art and Design through a range of accredited pathways including to GCSE or equivalent standard | Essential | Application/Interview |
|  | Ability to deliver Art and Design Technology from K.S.3 to K.S.5 | Essential | Application/Interview |
|  | Ability to deliver non-subject specific subjects to support pupils | Essential | Application/Interview |
|  | **Behaviour** |  |  |
|  | Manage classes effectively, using approaches which are appropriate to pupils’ needs in order to involve and motivate them | Essential | Application/Interview |
|  | Maintain good relationships with pupils, exercise appropriate authority, and act decisively when necessary. | Essential | Application/Interview |
|  | **Assessment & Progress** |  |  |
|  | An understanding of Assessment for Learning. | Essential | Lesson Ob |
|  | Ability to assess student work accurately and precisely using criteria. | Essential | Interview |
|  | Ability to motivate, engage and enthuse learners. | Essential | Lesson Ob/Presentation |
|  | Ability to plan and assess work which results in learners making expected and better progress. | Essential | Interview/Lesson Ob |
|  | An understanding of the importance of data in relation to student progress. | Essential | Interview |
|  | To keep accurate, precise and relevant records of student achievement | Essential | Interview |
|  | **Wider Professional Effectiveness** |  |  |
|  | To comply with School routines and protocols as written and intended. | Essential | Interview |
|  | To communicate effectively and willingly with all School stakeholders. | Essential | Interview |
|  | To demonstrate awareness of the need to promote and protect the School’s profile and reputation | Essential | Interview |
|  | **Personal & Professional Conduct** |  |  |
|  | To demonstrate commitment to the professional development of self and that of the School. | Essential | Interview |
|  | A commitment to undertake all relevant in-service training and continual professional development. | Essential | Interview |
|  | A commitment to safeguarding and promoting the welfare of children and young people | Essential | Interview |

**Person Specification**